

**Bee Cave Elementary School
Lake Travis Independent School District
Campus Improvement Plan
2010-2011**



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Mission Statement

Bee Cave Elementary is a school where everyone is loved, honored, and challenged.

All individuals are encouraged to be creative, productive, compassionate, and successful learners.

The mission of the Lake Travis Independent School District is to educate all students by teaching a comprehensive curriculum that emphasizes scholastic excellence.

The District will serve as a model of educational excellence by making use of the combined skills of students, teachers, support staff, involved parents, and citizens through the efficient use of resources.

Our graduates will have life-long problem-solving skills. They will understand that responsibilities accompany the privileges of citizenship and will have the foundation to be successful in their chosen endeavors.

Planning and Decision Making Committee

Name	Position
Janie Braxdale	Principal, Chair
Allison Gristy	Teacher
Michele Haley	Teacher
Karen Metcalfe	Teacher
Heather Anderson	Teacher
Kathleen Porterfield	Teacher
Stan Alonzo	Teacher
Juanita Worthy	Teacher
Diane Tilley	Teacher
Holly Morris-Kuentz	District Administrator
Becky Siddons	Parent
Sara Calaway	Parent
Kristal Cohle	Non-teaching Professional
Pete Katz	Community Member
Christina Dubes	Business Representative

2010-2011 Needs Assessment

2009-2010 TAKS Data:

2009-2010	Reading	Writing	Math	Science
All Students	97%	99%	97%	99%
commended	59%	52%	61%	72%
Hispanic	96%	100%	96%	100%
White	98%	98%	97%	99%
Econ. Dis.	86%	100%	89%	**

K-2 Achievement:

Early Reading Inventory Data 2009-2010

# of students not on grade level:	Kindergarten	1 st Grade	2 nd Grade
Beginning of year	21	18	20
End of year	2	2	4

Attendance 2009-2010:

96%

Discipline Data 2009-2010:

of referrals: 57

of students referred: 39

New teachers (2010-2011):

K	1st	2nd	3rd	4th	5th	GT	Sped
	2	1		1 *novice			

Volunteer hours 2009-2010:

10,852 hours

2010-2011 Campus Improvement Plan

I. *Student Achievement:*

Increase academic achievement for all students while closing the gap between student populations in pursuit of exemplary performance at the state and national levels.

Campus Goal: Increase academic achievement for all students while closing the gap between student populations (White, Hispanic, and Economically Disadvantaged) to maintain exemplary status through the Academic Excellence Indicator System (AEIS), including Gold Performance Acknowledgements in Reading, Writing, Math and Science.

Performance Objectives:

- A. 100% of BCE students will meet or exceed state and local performance standards in Reading, Writing, Math, and Science
- B. 95% of BCE K-2nd grade students will meet or exceed state and local TPRI performance standards in Reading and 95% of BCE 1st graders will read on grade level at the end of the year (on the DRA)
- C. Commended performance will increase by 5 percentage points in all subject areas (Rdng: 59%→64%; Mth: 61%→66%; Sci: 72%→77%; Wrtng: 52%→57%)
- D. Earn Gold Performance Acknowledgements in all content areas.
- E. 100% of all students will receive Health education and master the appropriate Health TEKS for their grade level.
- F. 85% of all students will pass the identified skill movement, physical activity, and social developmental assessments

Obj	Activity	Person Responsible	Status
A	Analyze all student reading assessment data to identify skill areas. Modify instruction accordingly, and provide monitoring, extensions and interventions as appropriate.	Principal, Instructional Staff, Counselor	
B	Analyze all student math assessment data	Principal,	

	to identify skill areas. Modify instruction accordingly, and provide monitoring, extensions and interventions as appropriate.	Instructional Staff, Counselor	
C	Create individual A4L intervention plan for at risk students using data (previous TAKS, Benchmarks, unit tests, TPRI, and DRA data). Review quarterly	Principal, Instructional Staff, Counselor	
D	Identify 4 th grade students from 3 rd grade writing sample for targeted, strategic writing intervention in fluency building, language structure and conventions, idea development, organization, voice, and word choice in order to ensure their success and development as confident skillful writers; students will be held accountable for writing improvement in Writer's Conferences held by classroom teacher.	Principal 4 th Grade Teachers	
E	Continue to provide training to teachers about curriculum based assessments and progress monitoring tools (A 4 L Intervention Process)	Principal, Counselor, A4 L Team	
F	Provide targeted Accelerated Reading Instruction (ARI) and targeted Accelerated Math Instruction (AMI) for intensive pullout instruction 3-4 days per week to identified students	Principal, Reading specialists, Instructional staff	
G	Provide small group interventions in classroom during TEAM Time and after school tutoring	Principal, Instructional staff	
H	Determine individual students' strengths and learning styles	Instructional staff	

I	Continue use of campus “experts on intervention strategies-dyslexia, assessment, special ed, speech through the RtI / A 4 L process	Principal, Counselor, A4L Team	
J	Use District benchmarks results to review test taking strategies with students	Instructional staff	
K	Continue to use TEAM Time for higher level learning activities such as independent study challenges and student book clubs (3 rd -5 th Grades) Share successful strategies during faculty meeting.	Principal Instructional Staff	
L	Hold Camp Write Along for all fourth grade students to experience a week of immersion in the writing process and review strong writing practices	Principal, 4 th grade teachers	
M	Train all teachers K-5 th grade in 6+1 Writing strategies as part of a comprehensive instructional writing plan	Principal 6+1 Facilitators	
N	Provide students opportunities to experience hands-on science learning in lab experiences in the classroom and/or the science lab (K-2: minimum 3 experiences per nine weeks; 3-5: minimum 6 experiences per nine weeks)	Principal, Instructional staff	
O	Provide daily focused, systematic instructional time for developing reading strategies that focus on decoding unfamiliar words, fluency building, acquiring vocabulary and word analysis, and building comprehension skills through a variety of texts fiction and non fiction.	Principal, Instructional staff	

P	Use the Daily 5/CAFE structure to help students develop independent reading habits and ensure small group targeted instruction for every student (K-2 nd grades) Explore use of Daily 5/CAFE structure in 3 rd -5 th grades.	Principal, Instructional staff	
Q	Use data reports (from TPRI) for grouping and intervention plans and grade level instruction. (M CLASS) (K-2 nd grades)	Principal, K-2 teachers, Reading specialists	
R	Explore successes and challenges of the implementation of the accelerated math program that will provide a rigorous and challenging program to better prepare the students for middle school advanced math classes. Students will be ready to take pre – AP 7th grade math at the end of 5th grade	Principal Discovery Coordinator	
S	Teach lessons on fitness, nutrition, personal health care, drug/alcohol prevention and safety to all K-5 students	Classroom teachers, PE teacher, Counselor, Nurse	
T	Assess students (4 th /5 th) through pre/post Health assessments	PE teacher	
U	Assess students (3 rd -5 th) using FitnessGram.	PE teacher, Campus Technology	
V	Nine Week assessments will be used to determine mastery of various skill movements, physical activity, and social development	PE teacher	

General Comments:

II. Community Investment and Support:

Welcome, inform and engage students, parents, and the community regarding the educational priorities, processes, initiatives, and challenges of the District.

Campus Goal: Students and parents will feel welcomed and valued as part of the Bee Cave Elementary Learning Community.

Performance Objectives:

1. 98% parent satisfaction as indicated through surveys
2. 90% Family PTO membership/ 100% staff membership
3. Increase volunteer hours by 5%

Obj	Activity	Person Responsible	Status
A	Maintain current, relevant web site including up to date calendar information and accurate teacher web pages	Principal, Campus Technology Assistant, Instructional staff	
B	Continue implementation of Bobcat Bulletin- electronic e-news; add PTO component	Principal, Campus Technology Assistant	
C	Implement grade level websites to communicate ongoing learning objectives. Explore use of websites as instructional tools.	Grade-level Team Leader and Tech Mentor, Campus Technology Assistant	
D	Continue use of the family folder system and Efolders to reduce paper use and efficiently communicate with parents	Principal Campus Registrar,	

		Instructional Staff	
E	Increase opportunities for families to meet and network with other families and the BCE community through grade level curriculum events.	Principal, Team Leaders, Instructional Staff	
F	Participate in campus-wide outreach fund raiser	Counselor P E Teacher	
G	Use Student Council members to conduct Holiday Canned Food / Toy Drive and other campus outreaches including recycling efforts	Student Council Sponsors	
H	Encourage all campus staff to join PTO	Principal	
I	Assist PTO in membership drive through announcements at Friday assemblies, principal monthly communication, and marquee	Principal	
J	Share PTO successes in Bobcat Bulletin	Principal	
K	Honor parent volunteers monthly through Volunteer of the Month Assembly recognitions	Principal Volunteer Coordinator	
L	Hold Parent Volunteer Orientation (Sept.) and Appreciation (May) to honor all volunteers	Principal Volunteer Coordinator	

General Comments:

III. Curriculum:

Develop, implement, assess, and support full implementation of a high quality, vertically aligned curriculum that exceeds the state’s TEKS* requirements by enhancing and utilizing research-based best practices from across the state and nation.

*Texas Essential Knowledge and Skills

Campus Goal: Develop, implement, assess, and support full implementation of a quality, TEKS based, vertically aligned curriculum that reflects and utilizes “best-practice” strategies.

Performance Objectives:

- A. 100% of BCE teachers will participate in training for the implementation of C-Scope
- B. 100% of BCE classroom teachers will participate in campus vertical study of 6+1 Writing TEKS and best practice writing instruction
- C. 100% of BCE teachers will know and understand grade level technology TEKS and Tech Standards
- D. 100% of BCE grade level teachers will follow the grade level C-Scope scope and sequence

Obj	Activity	Person Responsible	Status
A	Review past TAKS performance patterns to determine instructional strengths and areas to address	Principal, Instructional Staff	
B	Work to vertically align writing instruction K-5; including writer’s workshop, the writing process and 6+1 Writing Traits	Principal Instructional staff	
C	Conduct campus professional development --two day 6+1 Writing Traits	Principal, Campus 6+1 trainers	

D	Devote at least four faculty meetings to deepen understanding of the 5-E instructional model	Principal, Instructional Staff, Campus Discovery teacher	
E	Provide support for grade level teams to work collaboratively to plan instruction according to the CScope instructional plan	Principal Grade Level Team Leaders	
F	Require grade level teams to meet weekly to plan for C-Scope implementation	Principal Grade Level Team Leaders	
G	Monitor C-Scope implementation in all K-5 th classrooms	Principal	
H	Continue use of computer labs through flexible scheduling (one lab) and fixed scheduling (one lab) to ensure weekly use of lab by every class as well as ensure lab availability for seamless integration of technology driven assignments	Principal Instructional Staff Campus Technology Assistant	
I	Explore options for systematic keyboarding instruction (K-5 th)	Principal, Instructional Staff, CTA	

General Comments:

IV. School Environment: (Chapter 37 / Discipline - Law and Order)

At all campuses and District facilities, provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Campus Goal: Provide an educational environment that reflects a commitment to safety, security, orderliness, and high standards of citizenship among students, staff, community, and visitors.

Performance Objectives:

- A. 10% decrease in student referrals
- B. 10% positive increase in parent/student/teacher perception about bullying
- C. 20-30 students identified for participation in Student Council leadership opportunities (4th-5th grades)

Obj	Activity	Person Responsible	Status
A	Provide guidance lessons (K-5)-- discussions on Six Pillars fo Character and Conflict resolution	Counselor	
B	Incorporate Character Counts-Six Pillars of Character into discipline procedures (discussions, office referrals, lunch/recess detention, bus referrals...)	Principal, Counselor, Instructional Staff	
C	Provide small group guidance classes to address short term immediate needs	Counselor	
D	Share campus agreements and Six Pillars of Character to bus drivers so that they can begin to use the same language with the students	Principal	
E	Integrate campus agreements Six Pillars of Character through everyday classroom experiences and activities such as journal writing, community circle, class discussions..	Principal Instructional Staff	

F	Reinforce campus agreements and Six Pillars of Character through teacher/grade level websites	Principal Instructional Staff	
G	Share strategies for intensifying understanding of the agreements and Six Pillars of Character in faculty meetings	Principal Instructional Staff	
H	Explore systematic use of life skills to reinforce and clarify student behavior expectations through Character Counts- Pillars of Character	Principal Counselor Life skills committee	
I	Address bullying/ friendship issues in a proactive plan through guidance classes	Counselor	
J	Use KBCE Broadcast to promote campus spirit and focus on Life Skills daily	Broadcast sponsors Principal, Classroom Teachers	
K	Student Council officers and sponsors attend Student Council Leadership Training	St. Council Sponsors	
L	Continue student council recycling program	Principal St. Council Sponsors	
M	Monitor student council representatives' behavior to determine if they are campus leaders and communicate concerns with the student council sponsors.	St. Council Sponsors 4 th , 5 th grade teachers	

General Comments:

V. College and Career Readiness (P-16)

Develop program initiatives and activities that reflect a commitment to preparing students for educational pursuits beyond their traditional Lake Travis ISD experiences.

Campus Goal: Develop program initiatives and activities that reflect a commitment to preparing students for their educational pursuits beyond their traditional LTISD experience

Performance Objectives:

- A. 2% increase in attendance rate
- B. 100% student participation in Career Day
- C. 100% of 5th graders develop personal wellness plan by end of year

Obj	Activity	Person Responsible	Status
A	Communicate the importance of regular attendance through campus publications and e-news, website	Principal	
B	Conduct daily follow-up calls to student's home to determine reason for absence and obtain a written excuse for absences; mail letters to parents to inform them of accumulated absences at regular intervals.	Principal, Registrar, Instructional Staff	

C	Announce perfect attendance and no tardies (homeroom) during Friday assemblies	Principal, Team Leaders	
D	Partner campus nurse, counselor, and P.E. teacher with classroom teacher to design and present various health/wellness lessons to all students	Nurse, Counselor, Instructional staff	
E	Assist 5 th grade students in designing a personal wellness plan before graduating to middle school	Nurse, Counselor, 5 th grade Teachers, P E teacher	

General Comments:

VI. Highest Quality Staff

Recruit, hire, develop, and retain the highest quality faculty and staff.

Campus Goal: Develop and maintain a high performing team of teachers, para-educators and other staff members

Performance Objectives:

- A. 100% of BCE teachers will participate in campus and district professional development that focus on curriculum and instructional strategies and drives continuous improvement
 - a. C-Scope
 - b. Writing-6+1 Traits

Obj	Activity	Person Responsible	Status
A	All teachers will participate in campus based 6+1 Writing Traits training	Principal 6+1 Trainers	
B	Classroom teachers will participate in grade level planning of instruction using CScope	Principal, Classroom teachers	
C	Review Character Counts process with teachers to enhance school wide character education focus	Counselor	
D	Involve para-educators in campus professional development opportunities	Principal	
E	Provide as-needed trainings for teachers new to BCE for the 2010-11 school year	Principal Teacher mentors	

General Comments: